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Articles can be written in Romanian or in an international language.

#### **Mirror settings page:**

- Margins: left = right = 4 cm  
top = bottom = 4.5 cm;
- Line spacing;
- Font: Book Antiqua (11 pt);
- Pages not numbered.

#### **Pagination**

- Title (in English and Romanian): upper case, bold, centred;
- Author capitalization (only name), bold, centred;
- Institution: under names, centred.

**Abstract** (maximum ½ page), written in English, will be placed under the title. For the abstract using font 10. At the end add keywords summary (in English).

The material can be divided into **sections, subsections, paragraphs**.

Any chapter title will be written centred, in capital and will be preceded by a numerical symbol, beginning with 1, followed by a point; if necessary, will follow other numbers, separated by periods, depending on the degree subordinate title (ex .: 1. Chapter; 1.1. Subchapter; 1.1.1. Paragraph).

#### **Fonts chapter titles and subtitles are:**

- Grade 1 - size 11 bold, centred, in capital letters;
- Grade 2 - size 11, bold, italic, aligned to the Tab;
- Grade 3 - size 11, italic, aligned to the Tab.

#### **Bibliography / References**

References should not be numbered and placed at the end of the book, after Schedule.

Articles of a periodical, chapters in a book, poems, short stories from a quote volume is given in quotation marks („”).

For references to works by more than two authors can use, as first name, abbreviation „*et al.*”, „Etc.” (“Others”) or if you prefer to type all. The compulsory bibliography will be recorded all the names.

The references in the text are given in brackets (the surname of the author, year paper, page / pages - if needed). Examples: (Zamfir, 2005); (Zamfir and Vlăsceanu, 1993); (Zamfir, 2005, pp. 34-36); (Zamfir *et al.*, 1984). If the author's name is used in the sentence, is passed only year and page in parenthesis. Example: ... Zamfir and Stoica (2006, p. 93) ...

References in the text must be included in the references complete, which states the author, year of publication, title, place and publisher. If in the bibliography there are several authors with the same name, the first name initial binding text added. If an author is cited with multiple works published in the same year, the distinction is as follows: 1999a, 1999b etc.

The list of references will be ordered alphabetically by authors' names, and chronologically for each author individually.

**Book author:**

Zamfir, C., 2005, *Spre o paradigmă a gândirii sociologice*, Iasi: Polirom.

**Book edited:**

Zamfir, C. and Vlăsceanu, L. (eds.), 1993, *Dicționar de sociologie*, Bucuresti: Babel.

**Journal article:**

Goldthorpe, J.H., 1991, „The uses of history in sociology: reflections on some recent tendencies”, in *The British Journal of Sociology*, 42 (2), pp. 211-230.

**Book chapter:**

Zamfir, E., 1995, " Statul bunăstării " in Zamfir, E. and Zamfir, C. (eds.), *Politici sociale. România în context european*, Bucuresti: Alternative, pp. 175-200.

**Paper presented at the conference:**

Habich, R., 2005, *European Social Structures in Comparison*, International Joint Workshop: Europe and North America - in contrast Societies. Hanse Institute for Advanced Study, Delmenhorst, Germany, March 6-9.

**Thesis:**

Chekola, M.G., 1974, *The concept of happiness*, PhD Thesis, University of Michigan.

**Articles published in an online journal:**

Davoine, L., Erhel, C. and Guergoat-Lariviere, M., 2008, „Monitoring Quality in Work: European Employment Strategy Indicators and Beyond”, in *International Labour Review*, 147, 2-3, 163-198. Available online:  
<http://www.ilo.org/public/english/revue/index.htm>. Accessed 10 mars 2009.

**Web page:**

World Bank, 2006 World Development Indicators Online (WDI), Washington, DC:  
World Bank, Available online  
[www.worldbank.org/data/onlinebases/onlinebases.html](http://www.worldbank.org/data/onlinebases/onlinebases.html). Accessed 20 mars 2008.